

**Building Department**  
222 N Chauncey Ave.  
West Lafayette, IN 47906  
765-775-5130  
[building@westlafayette.in.gov](mailto:building@westlafayette.in.gov)



# PERMANENT SIGN PERMIT

Application #: \_\_\_\_\_

**SIGN LOCATION:** \_\_\_\_\_  
ADDRESS OF CONSTRUCTION SITE BUSINESS NAME

LOT NUMBER SUBDIVISION PARCEL NUMBER

**OWNER:** \_\_\_\_\_  
NAME PHONE EMAIL

STREET CITY STATE ZIP

**CONTACT/CONTRACTOR:** \_\_\_\_\_  
NAME PHONE EMAIL

STREET CITY STATE ZIP

**\*Application must be accompanied by a plot plan showing dimensions, position of building, Existing signage, position of proposed signage, complete with dimensions, and drawn to scale. Reference: Chapter 4, Unified Zoning Ordinance, Tippecanoe County, 6-65**

**A. Type of Sign:**  
 Wall  
 Free Standing  
 Other (specify) \_\_\_\_\_

**E. Variance:**  
 No  Yes (attach a copy of variance)

**B. Usage:**  
 Identification  Other: \_\_\_\_\_

**F. Size of Sign:**  
Height: \_\_\_\_\_

**C. Illuminated:**  
 Yes UL#: \_\_\_\_\_  
 No (illuminated signs require an inspection while open)

Width: \_\_\_\_\_

Overall height from grade: \_\_\_\_\_

**G: Total Area of Signage:** \_\_\_\_\_

**D. Setbacks:**  
Proposed setback from property line: \_\_\_\_\_

**H. Total Cost of Signage:** \_\_\_\_\_

**OWNER'S CERTIFICATE:** I hereby certify that the sign, or signs, will be used for the purpose listed above in accordance with the UNIFIED ZONING ORDINANCE FOR TIPPECANOE COUNTY, INDIANA. Engineer's office must be contacted for final approval. Sign must be installed within 1 year of issuance.

OWNER/OWNER'S AGENT (Please type or print) SIGNATURE DATE

**FOR OFFICE USE ONLY**

Date Received: \_\_\_\_\_ Fees/Fines: \_\_\_\_\_ TOTAL: \_\_\_\_\_

**PERMIT APPROVAL:** \_\_\_\_\_  
Authorized Signature Date

**FINAL INSPECTION COMPLETED:** \_\_\_\_\_  
Authorized Signature Date

CONDITIONS: \_\_\_\_\_

PERMIT NUMBER: \_\_\_\_\_

Upon Completion, Please Call 765-775-5130 For "Final Inspection"