

CITY OF WEST LAFAYETTE
COMMON COUNCIL
MINUTES
JUNE 6, 2016

The Common Council of the City of West Lafayette, Indiana, met in the Multi-Purpose Room at the Morton Community Center on June 6, 2016, at the hour of 6:30 p.m.

President Bunder called the meeting to order and presided.

The Pledge of Allegiance was repeated.

Present: Peter Bunder, Nick DeBoer, Steve Dietrich, Larry Leverenz, David Sanders, Gerald Thomas, and Norris Wang.

Absent: Azeem Jha and Gerry Keen,

Also present were City Attorney Zach Williams, Clerk Sana Booker, Public Works Director David Buck, Facilities Director Tim Clark, Interim Director of Development Dale Dixon, Parks Superintendent Janet Fawley, Human Resources Director Diane Foster, City Controller Peter Gray, WWTU Director David Henderson, Street Commissioner Doug Payne, Deputy Fire Chief Tony Schutter, Police Captain Gary Sparger, and IT Network Administrator Jeremy Wheeler.

President Bunder expressed condolences to the family of Corporation Counsel Eric Burns whose son, Christian Burns, was buried this afternoon. He also expressed support for the families of Benjamin Edwards, Alexandra Deryn, and Alexander Alge, who were in the car accident with Christian.

MINUTES

Councilor Dietrich moved for acceptance of the minutes of the April 28, 2016, Pre-Council Meeting, and the May 2, 2016, Common Council Meeting. Councilor DeBoer seconded the motion, and the motion passed by voice vote.

REPORTS OF CITY DEPARTMENTS ON FILE IN THE CLERK'S OFFICE

There were no comments.

REPORT OF THE APC REPRESENTATIVES

There was no report.

PUBLIC RELATIONS:

Bylaws and Rules of Operation for the West Lafayette Historic Preservation Commission

Chris Kulesza (1320 Palmer Drive, Apt. 313), President of the Historic Preservation Commission (HPC), stated that the new bylaws for the HPC were approved by the Commission last month. He explained that this is the first step in the HPC trying to achieve certified local government status. He stated that under this status the HPC would be able to apply for various grants from the State to conduct business. A requirement of that is to have rules and regulations. He noted that there is a Certificate of Appropriateness (COA) Committee that will review any COA applications that come before the full Commission. Within these bylaws, the HPC will have a committee that is specifically designed to review and look at if there are any new districts that may be formed. In response to a question from Councilor Wang, Mr. Kulesza stated that there

have always been nine members on the Commission. He explained that the terms are staggered so that there are three people up for renewal every year.

Councilor Dietrich moved to receive and approve the Bylaws and Rules of Operation for the West Lafayette Historic Preservation Commission. Councilor Thomas seconded the motion, and the motion passed by voice vote.

Beautification Award

Councilor Thomas stated that this month's Beautification Award goes to Cecelia Tenorio of 992 Marwyck Street, who was not present. Councilor Thomas described the garden and congratulated Ms. Tenorio.

FINANCIAL REPORT

City Controller Gray stated that the report is on file.

LEGAL REPORT

City Attorney Williams stated that this report is on file.

SPECIAL REPORTS:

Joint Board Report

Councilor DeBoer stated that the Joint Board held a meeting on May 24, 2016. The Board ratified predevelopment expenses and discussed upgrades to the cell phone antennas at the Grant Street Parking Garage. He noted that one of the Purdue appointees, Abby Daniels, vacated her seat and was replaced by Adrian Allen. He noted that Mr. Allen is a West Lafayette resident, so the Board now has four residents. He stated that Police Chief Dombkowski was elected Vice-Chair of the Board. He stated that the next meeting of the Joint Board is scheduled for July 19, 2016, at noon.

UNFINISHED BUSINESS:

Ordinance No. 11-16 An Ordinance Concerning The Construction Of Additions And Improvements To The Sewage Works Of The City Of West Lafayette, Indiana, The Issuance Of Revenue Bonds To Provide The Cost Thereof, The Collection, Segregation And Distribution Of The Revenues Of Said Sewage Works, The Safeguarding Of The Interests Of The Owners Of Said Revenue Bonds, Other Matters Connected Therewith, Including The Issuance Of Notes In Anticipation Of Bonds, And Repealing Ordinances Inconsistent Herewith (Sponsored by Mayor Dennis)

Clerk Booker read Ordinance No. 11-16 by title only.

Councilor Bunder moved for passage of Ordinance No. 11-16 on second and final reading, and that the vote be by roll call. The motion was seconded by Councilor DeBoer.

There was no discussion.

Clerk Booker called the roll call vote:

<u>Councilperson</u>	<u>Vote</u>
Bunder	AYE
DeBoer	AYE
Dietrich	AYE
Jha	ABSENT
Keen	ABSENT

Councilperson	Vote
Leverenz	AYE
Sanders	AYE
Thomas	AYE
Wang	AYE

Clerk Booker stated that the vote was 7 AYES and 0 NAYS.

President Bunder announced that Ordinance No. 11-16 passed on second and final reading.

Ordinance No. 13-16 An Ordinance Requesting An Additional Appropriation And Reduction To The 2016 Budget (Clerk, Fire) (Submitted by City Controller) PUBLIC HEARING

Clerk Booker read Ordinance No. 13-16 by title only.

Councilor Bunder moved for passage of Ordinance No. 13-16 on second and final reading, and that the vote be by roll call. The motion was seconded by Councilor DeBoer.

Councilor DeBoer moved to open a public hearing on Ordinance No. 13-16. The motion was seconded by Councilor Dietrich, and the motion passed by voice vote.

Controller Gray said, "I am here to answer questions on this, if there are any."

There was no public comment.

Councilor DeBoer moved to close the public hearing on Ordinance No. 13-16. The motion was seconded by Councilor Dietrich, and the motion passed by voice vote.

There was no further discussion.

Clerk Booker called the roll call vote:

Councilperson	Vote
Bunder	AYE
DeBoer	AYE
Dietrich	AYE
Jha	ABSENT
Keen	ABSENT
Leverenz	AYE
Sanders	AYE
Thomas	AYE
Wang	AYE

Clerk Booker stated that the vote was 7 AYES and 0 NAYS.

President Bunder announced that Ordinance No. 13-16 passed on second and final reading.

Ordinance No. 14-16 An Ordinance Establishing Internal Control Standards And Establishing A Materiality Threshold (Submitted by City Controller)

Clerk Booker read Ordinance No. 14-16 by title only.

Councilor Bunder moved for passage of Ordinance No. 14-16 on second and final reading, and that the vote be by roll call. The motion was seconded by Councilor DeBoer.

Councilor Thomas stated that he sees where the Mayor's Office and the Finance Department are lead in managing this initiative. He asked how often the areas or departments are assessed.

Controller Gray responded that this is setting what the procedures are going to be, and then we will move forward implementing these as time goes forward.

Councilor Thomas asked if there is any idea what the document or procedure will look like if deficiencies are found.

Controller Gray stated that we are working through that. He stated that the training for everybody that will work with money—payroll, disbursements, receipts—will be done by the end of this month as the first step. In response to a question from Councilor Dietrich, Controller Gray stated that it is internal training.

There was no further discussion.

Clerk Booker called the roll call vote:

<u>Councilperson</u>	<u>Vote</u>
Bunder	AYE
DeBoer	AYE
Dietrich	AYE
Jha	ABSENT
Keen	ABSENT
Leverenz	AYE
Sanders	AYE
Thomas	AYE
Wang	AYE

Clerk Booker stated that the vote was 7 AYES and 0 NAYS.

President Bunder announced that Ordinance No. 14-16 passed on second and final reading.

NEW BUSINESS:

Ordinance No. 16-16 An Ordinance To Establish The Cumulative Capital Development Fund And Readopt West Lafayette City Code Provisions Concerning The Fund (Submitted by City Controller) PUBLIC HEARING

Clerk Booker read Ordinance No. 16-16 by title only.

Councilor Bunder moved for passage of Ordinance No. 16-16 on first reading, and that the vote be by roll call. The motion was seconded by Councilor DeBoer.

President Bunder stated that we will do two readings and hold a public hearing on this ordinance.

Councilor DeBoer moved to open a public hearing on Ordinance No. 16-16. The motion was seconded by Councilor Wang, and the motion passed by voice vote.

Controller Gray said, "This is an annual thing that we do, and this is the same rate that we have had the last few years—5 cents for every \$100—to establish this."

Councilor Dietrich moved to close the public hearing on Ordinance No. 16-16. The motion was seconded by Councilor DeBoer, and the motion passed by voice vote.

There was no further discussion.

Clerk Booker called the roll call vote:

Councilperson	Vote
Bunder	AYE
DeBoer	AYE
Dietrich	AYE
Jha	ABSENT
Keen	ABSENT
Leverenz	AYE
Sanders	AYE
Thomas	AYE
Wang	AYE

Clerk Booker stated that the vote was 7 AYES and 0 NAYS.

President Bunder announced that Ordinance No. 16-16 passed on first reading.

Councilor DeBoer moved to suspend the rules and hear Ordinance No. 16-16 on second and final reading. The motion was seconded by Councilor Dietrich, and the motion passed by voice vote.

Clerk Booker read Ordinance No. 16-16 by title only.

Councilor Bunder moved for passage of Ordinance No. 16-16 on second and final reading, and that the vote be by roll call. The motion was seconded by Councilor DeBoer.

Councilor DeBoer asked if we need another public hearing, and Attorney Williams responded yes.

Councilor DeBoer moved to open a public hearing on Ordinance No. 16-16. The motion was seconded by Councilor Wang, and the motion passed by voice vote.

Laurel Kesler (479 Maple Street) said, "This is one of these things that I think is discussed a few days before this at the other meeting. It seems like it has to do with a great deal of money, but then it says that it is readopting the code. Could somebody please explain this to me, who does not have any background in this? Because I am sure others may have questions, unless everybody here knows what it means."

President Bunder said, "I would ask Mr. Gray to tackle that one."

Controller Gray said, "This fund is used for a lot of items other than just the general budget. There are some Fire Department, some of, I believe, our pensions. I do not have my notes with me on this, but there are a number of items that we normally spend this money on in the course of the year that you guys have the financials on. I do not have the details at the moment, but we can get those to you, and I can add these to the minutes for the next meeting, so we can get some more detail on it."

Councilor Dietrich asked, "Are there a set of City Codes then that marry-up with this that we are readopting? Is that correct?"

Controller Gray said, "Yes, there are State statutes that are in here. There are only certain items that we can utilize these funds on, and those are the items that I do not have off the top of my head at the moment."

Councilor Dietrich asked, "Can you give us a rough figure of what 5 cents on the 100 ends up being for the City? What kind of money are we talking about from this provision?"

Controller Gray said, "I would need to look that up, sorry, at the moment."

Attorney Williams said, "Just as an additional note, the City Code section is 28.05, and that is actually in the ordinance. This ordinance is just readopting that, I believe, for this update. Is that correct?"

Controller Gray said, "Yes, it is the same ordinance we have had for a number of years, and the same rate we have had for a number of years." [Controller Gray provided more information on this topic during the Citizen Comments portion below.]

President Bunder asked, "Any further questions or public comment during this public hearing?"

There were no further comments.

Councilor Dietrich moved to close the public hearing on Ordinance No. 16-16. The motion was seconded by Councilor DeBoer, and the motion passed by voice vote.

There was no further discussion.

Clerk Booker called the roll call vote:

Councilperson	Vote
Bunder	AYE
DeBoer	AYE
Dietrich	AYE
Jha	ABSENT
Keen	ABSENT
Leverenz	AYE
Sanders	AYE
Thomas	AYE
Wang	AYE

Clerk Booker stated that the vote was 7 AYES and 0 NAYS.

President Bunder announced that Ordinance No. 16-16 passed on second and final reading.

Ordinance No. 17-16 Amend Certain Portions Of The Unified Zoning Ordinance Of Tippecanoe County, Indiana, Designating The Time When The Same Shall Take Effect. (Stephen & Connie Ratcliff) (PDRS to R1) (Submitted by Area Plan Commission)

Clerk Booker read Ordinance No. 17-16 by title only.

Councilor Bunder moved for passage of Ordinance No. 17-16 on first and only reading, and that the vote be by roll call. The motion was seconded by Councilor DeBoer.

Public Works Director Buck stated that this rezone is a very small part of the former Lauren Lakes planned development on the very north side of the City just off of County Road 500 North back to the original R1 zoning. That zoning matches up with the rest of the zoning in that area. He stated that the majority of the old planned development has been rezoned to R1. There are intentions to plat a single R1 lot on a portion of this rezoned area, and the rest of it is not being developed. He confirmed for President Bunder that this was approved by the Area Plan Commission with a unanimous 13-0 recommendation. He stated that this is a simple request, and we have no objections either.

There was no further discussion.

Clerk Booker called the roll call vote:

Councilperson	Vote
Bunder	AYE
DeBoer	AYE
Dietrich	AYE
Jha	ABSENT
Keen	ABSENT
Leverenz	AYE
Sanders	AYE
Thomas	AYE
Wang	AYE

Clerk Booker stated that the vote was 7 AYES and 0 NAYS.

President Bunder announced that Ordinance No. 17-16 passed on first and only reading.

Ordinance No. 18-16 An Ordinance Providing For Temporary Loans (SAFER Grant Fund)
(Submitted by City Controller)

Clerk Booker read Ordinance No. 18-16 by title only.

Councilor Bunder moved for passage of Ordinance No. 18-16 on first reading, and that the vote be by roll call. The motion was seconded by Councilor DeBoer.

Controller Gray stated that this dealing with our cash-flow issue. We need to be able to have the cash in the bank, so to speak, in this fund in order to pay it out before we get reimbursed by the SAFER Grant. This is for the second half of the year; the Council previously approved this for the first half of the year, and now we need this for the second half of the year.

Councilor Dietrich asked if this is connected to the extension we received on the grant.

Controller Gray responded yes, and that it is the pre-funding for receiving that money.

Councilor Dietrich asked if the Fire Department is at full-strength.

Deputy Fire Chief Schutter responded within a month. He stated that we had two retirees in the last few months, and we have two going through the process. We have two more retirees next year. This SAFER Grant, with the extension, should take us through to January.

Councilor Dietrich asked a question regarding the Fire Department report, not related to this ordinance. He stated that there are two phrases he was unfamiliar with, and asked the meaning of a “good intent run.”

Deputy Chief Schutter responded that it is a call where there was no emergency—it is a good-will call.

Councilor Dietrich stated that we had four hazardous condition runs last month. He asked what those entailed.

Deputy Chief Schutter responded that it could have been a gas spill from a fuel tank; we have those occasionally, especially this time of year with expansion from heat. He explained that if it is over 5 gallons it is considered hazardous. He stated that there has not been anything big in the last month.

There was no further discussion.

Clerk Booker called the roll call vote:

Councilperson	Vote
Bunder	AYE
DeBoer	AYE
Dietrich	AYE
Jha	ABSENT
Keen	ABSENT
Leverenz	AYE
Sanders	AYE
Thomas	AYE
Wang	AYE

Clerk Booker stated that the vote was 7 AYES and 0 NAYS.

President Bunder announced that Ordinance No. 18-16 passed on first reading.

Resolution No. 13-16 A Resolution Appropriating The Necessary Funds Resulting From The 2016 Community Development Application Of The City Of West Lafayette Under Title I Of The Housing And Community Development Act Of 1974, As Amended (Submitted by Department of Development)

Clerk Booker read Resolution No. 13-16 by title only.

Councilor Bunder moved for passage of Resolution No. 13-16 on first reading, and that the vote be by roll call. The motion was seconded by Councilor DeBoer.

Interim Director of Development Dixon stated that this is for approval to appropriate funds to fund the projects that began with the new program year, starting July 1.

Councilor Thomas asked how much the funding was decreased from last year.

Director Dixon responded that the decrease was a little over 7%. He confirmed for Councilor Thomas that he unfortunately expects the decreases to continue, as it has gone down every year since he has been here.

There was no further discussion.

Clerk Booker called the roll call vote:

<u>Councilperson</u>	<u>Vote</u>
Bunder	AYE
DeBoer	AYE
Dietrich	AYE
Jha	ABSENT
Keen	ABSENT
Leverenz	AYE
Sanders	AYE
Thomas	AYE
Wang	AYE

Clerk Booker stated that the vote was 7 AYES and 0 NAYS.

President Bunder announced that Resolution No. 13-16 passed on first and only reading.

REPORT BY THE MAYOR

There was no report.

COMMUNICATIONS

► Councilor DeBoer stated that he saw Controller Gray's message on the IACT Municipal Network about perhaps trying to receive revenue from a cell phone tower lease. He asked Controller Gray to fill the Council in on the thinking and what tower will go up.

Controller Gray responded that we currently have two cell phone towers that we lease out. One is by Fire Station No. 1, and the other is by the Street Department. He stated that we are looking to renew those, and we want to see what other communities may be leasing them and what kind of revenue they are getting from them.

Councilor DeBoer asked if Controller Gray is anticipating Council action to get that done.

Controller Gray stated that he is looking into the financing of it, and he is not sure about the legal aspect of it.

Attorney Williams stated that he believes that it is a Board of Works approval, as in the past.

► Councilor Sanders asked Director Buck when was the last time that building permit fees were increased for West Lafayette.

Director Buck responded that it was before his time; he believes it was in the 1990s.

President Bunder asked if it is correct that there has been discussion about an overall review of the fee structure of the City, and Director Buck confirmed that we have talked a lot about that. Director Buck stated that it takes time to get that done as it takes a lot of background work to be

able to justify what we are going to and basing it on, such as what other communities have done and our workload.

President Bunder stated that this is to say to Councilor Sanders that this is not the first time that this question has been raised at Council. It comes up every budget cycle.

► President Bunder reported that there is a Purdue Extension Community Development presentation, titled *Understanding the Effects of Indiana's Local Government Revenue System*, on June 22, 2016. This will be presented by Purdue Professor Larry DeBoer from the School of Agricultural Economics. This can be done online or at the County Extension Office. He stated that these presentations are invaluable to anyone who is new to the Council and who has not seen one. President Bunder also reminded that the next Council meeting is on Tuesday, July 5, 2016, due to the Fourth of July holiday. The Pre-Council meeting is on Thursday, June 30, 2016.

CITIZEN COMMENTS

► Zachary Baiel (124 Connolly Street) spoke about how trash continues to be a problem in New Chauncey. He stated that the tight-fitting garbage can lids and the enforcement of the no loose trash policy and other measures should be taken to ensure that we have a presentable appearance in one of the first neighborhoods people see coming in from the south side. He stated that it is a highly rental-oriented environment, so he wondered if part of the Rental Inspection Program would ensure that the capability is there for the residents to make sure that their trash is taken care of in an effective manner. He stated that also, as New Chauncey is a highly pedestrian area, he would like to thank Director Buck and his team for addressing some of the sidewalk issues there. He stated that he looks forward to seeing more of deteriorated infrastructure addressed this summer. Mr. Baiel stated that he emailed the Council about the Tyler Citizen's Transparency Module. He stated that it appears that Tyler has a cloud-based solution that does not require additional hardware investment, no on-site technical support, no processing fees, and no training. He stated that Tyler Technologies will work with the City to help align the chart of accounts with the citizen transparency websheets, allowing direct access for citizens to gain that information. He stated that he looks forward to Controller Gray and his team implementing that in the near future, and he would appreciate the Council's support in making sure that it happens.

► Kay Miller (8143 Old State Road 25 North), Co-President of the Americus Area Community Coalition, stated that she is here to give a report on a topic that has been of interest to this Council in the past for many reasons, including general quality of life in this area, along with the environment, tourism dollars coming into the community, and the Teays River Valley that supplies water for Lafayette and West Lafayette. She stated that starting in June 2013, Rogers Group announced that they wanted to build a 420-foot hole in the ground near Americus. She stated that this is very close to the Teays River Valley, if not sitting on top of it, depending on which DNR map is used. She stated that in July 2014 the County Commissioners passed, on second reading, an ordinance restricting mining activities where there were 100 homes within 2 miles. She stated that Rogers Group then sued Tippecanoe County Commissioners, the Area Plan Commission (APC), the Board of Zoning Appeals (BZA), and the Building Commissioner. She stated that it went to Superior Court, where Judge Randy Williams ruled in favored of the Commissioners, saying that they did have the right to pass that ordinance. Rogers Group then appealed to the Indiana Appellate Court in June 2015. In March 2016 that Court reversed Judge Williams' decision, saying that the County did not have the authority to pass the ordinance as it was a zoning ordinance that had to go through 600 Series Procedures and go through the APC. She stated that the judges did say that the Rogers Group needed to obtain a special exception for mining in a flood plain, and they need to go before the BZA. Rogers Group asked for a re-hearing, which was denied by the Appellate Court. So, at this point we wait for 30 days from May 26 to find out if Rogers Group will request a transfer to the State Supreme Court, or if they will allow

the whole issue go back to Superior Court. She stated that we wait and see, but it is still active, and it is still not over. She stated that she wants the Council to be aware of it, especially as the Council had agreed to write a resolution supporting the opposition of the quarry activities.

Councilor Dietrich asked if the BZA is the group that we cannot send letters to when something is under advisement.

Ms. Miller stated that it has to be filed—Roger Group has to file for a special exception before the BZA will accept any letters, pro or con.

Attorney Williams stated that once something is under advisement then we cannot talk to anyone on the BZA while they are potentially considering this, letter or otherwise. Since the item is still technically under review, it could come back on appeal and they may have to rule on it based on what the Appellate Court issues back to them.

Councilor Dietrich stated that it is then not a matter of getting out in front of it and issuing something proactive that if it does come before the BZA again, this is how we feel. He asked if we have missed that window.

Attorney Williams responded that he believes so, because once the BZA has heard a matter, regardless of if it goes up on appeal or not, then he does not think they hear any further letters. He stated that his office can look into it.

Councilor Dietrich stated that he would like to know, as he would hate to lose out because we did not act before they re-filed, if we have an opportunity to get out in front of it and express our interest.

► Thomas Kesler (479 Maple Street) expressed his thanks to the Street Department for taking the latest pile of concrete he collected from the New Chauncey area. He stated some of his neighbors recently started shooting off bottle rockets from their yard, and some landed in his back yard. From that same yard, smoke came from a campfire recently which came heavily into his house, and this time he called the Police Department. He stated that he wants to repeat that there is litter in the alleys. He stated that some of his neighbors keep their yards well, but neglect the responsibility of taking care of the sidewalk adjacent to the yard. He stated that a garage came down at a house near him, at 512 North Salisbury Street, and he hopes that the project went before the HPC. Mr. Kesler spoke about a pleasant experience he and his wife had on the Hoosier State, and he stated that he applauds the communities who were behind keeping the Hoosier State running.

President Bunder asked if anyone remembers what the ordinance is for fireworks near the Fourth of July.

Deputy Chief Schutter stated that he can check the exact dates, but there is a timeframe and time of night that people can light those.

Attorney Williams located and read a summary of City Code Section 63.40 (c), which states:

(c) Use or discharge of consumer fireworks prohibited except on certain dates and times. Consumer fireworks may only be used or discharged within the City of West Lafayette, Indiana entirely within private property with the consent of the owner or lessee of that property on the following dates and times, as provided in I.C. § 22-11-14-10.5:

COMMON COUNCIL MEETING MINUTES, June 6, 2016, CONTINUED

1. Between the hours of 5:00 p.m. and two (2) hours after sunset on June 29, June 30, July 1, July 2, July 3, July 5, July 6, July 7, July 8, and July 9;
2. Between the hours of 10:00 a.m. and 12:00 midnight on July 4;
3. Between the hours of 10:00 a.m. on December 31 and 1:00 a.m. on January 1; and
4. Between the hours of 5:00 p.m. and two hours after sunset on January 1. (Ord. No. 19-07, § 1.)

President Bunder stated that the HPC would be interested to know why the entire garage came down, because they did not approve a demolition permit; the HPC approved a renovation permit.

► Mr. Kulesza, as Vice-President of Purdue Graduate Student Government (PGSG), stated that the PGSG offers support to the Burns family. He reported that the PGSG is still working on the Graduate Student Bill of Rights. They have been able to get a good level of support from the Purdue administration, so they hope to have that come up in September or October. He stated that related to the City, the PGSG had the monthly Graduate Student outing at the Town & Gown Bistro, and they had good attendance, even with the construction. He reported that PGSG is still looking at housing rates, as some properties are adding additional monthly fees on top of the advertised rental rate. They are trying to find ways to get information out and how to tackle that. Mr. Kulesza, as President of the HPC, stated that the HPC will be discussing that [garage issue] at the next HPC meeting.

► Controller Gray stated that, to answer some questions from the earlier CCD Fund discussion, the budget for this year is \$801,431.00. The actual Indiana Code talking about the CCD is 36-9-15.5-2. He listed some of the 15 areas listed in the Code that can have funding for this.

ADJOURNMENT

There being no further business at this time, Councilor DeBoer moved for adjournment, and President Bunder adjourned the meeting the time being 7:19 p.m.