



WEST LAFAYETTE HISTORIC PRESERVATION COMMISSION

222 N. Chauncey Avenue • West Lafayette, IN 47906 • 765-775-5160

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS (COA)

(Please PRINT CLEARLY or TYPE)

OFFICE USE ONLY*****DO NOT COMPLETE ANY ENTRIES CONTAINED IN THIS BOX*****OFFICE USE ONLY

Date of Decision: _____ Date Approved COA Expires: _____

Local Historic District _____

Year of Construction _____

Classification (National Register Report):

Contributing Non-Contributing Not Listed

Classification (Interim Report):

Outstanding Notable Contributing Non-Contributing Not Listed

___ Approved ___ Approved with Amendments ___ Denied ___ Tabled ___ Withdrawn by Owner ___ Admin. Approval

Approved by: _____ Date: _____

ADDRESS OF PROJECT: _____

Brief description of proposed work: (Please PRINT CLEARLY or TYPE)

If necessary for description, please attach additional sheet.

What are the approximate start and finish dates of the proposed work?

Start _____ Completion _____

APPLICANT

Name: _____

Mailing Address: _____

Phone: _____

E-Mail: _____

APPLICANT relationship to property:

☐ Owner ☐ Contractor ☐ Architect ☐ Realtor ☐ Agent ☐ Other: _____

CONTACT PERSON: _____ Phone: _____

E-Mail: _____

Relationship to applicant: _____

Documentation to be submitted with applications: (Submit electronically to hpc@wl.in.gov or bring a hard copy to 222 N. Chauncey Ave, Room 102)

Please submit any of the below applicable materials with your application. Note that detailed drawings, plans or specifications are not required. However, to the extent reasonably required for the commission to make a decision, each application must be accompanied by sketches, photographs, descriptions or other information showing the proposed exterior alterations, additions, changes, or new construction.

- ☐ Photos of building exterior
 - Photos should show the location of the project as seen from the public right-of-way
 - Photos should be marked to demonstrate what windows and/or doors will be affected (if applicable)
 - Photos should demonstrate the type and extent of deterioration (if applicable)
- ☐ Signed application
- ☐ Details specifying all permanent materials to be used (including specifications)
- ☐ Written description of proposed project
- ☐ Proposed plan, elevation and section drawings, including dimensions (if applicable)
- ☐ Please note whether or not the proposed project removes any materials that are original to the building

PLEASE NOTE: If the COA is approved, any changes or amendments to the approved COA will require additional review by city staff or the Historic Preservation Commission. An approved COA is valid for 12 months from the date of approval of the COA. After 12 months COA application must be resubmitted and reapproved by the HPC or Staff to continue the project.

REQUIRED SIGNATURE: The undersigned certifies that the statements set forth in this application including all drawings and specifications submitted herewith are true and correct, and agrees that the proposed improvements described in this application will be constructed in all respects in accordance with the approved COA as specified in the application, drawings and specifications submitted herewith. The undersigned further agrees to abide by any amendments approved to be part of this project by the West Lafayette Historic Preservation Commission or Staff.

Applicant (Print clearly or type): _____

Signature of Applicant: _____ Date: _____

Owner (Print clearly or type): _____

Signature of Owner (if different): _____ Date: _____