

# Wellness Center Membership Cancellation

Account Holder Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_

**Current Membership Type:** \_\_\_\_\_

**Effective Date of Cancellation:** \_\_\_\_\_

- **Please Note:** Membership cancellation forms need to be submitted to the Hub **5 days before the end of the month** for changes to take place prior to the next billing cycle.
- There is no refund for cancelling a membership in the middle of the month.
- The membership joiners fee will reapply after 6 months.
- Membership pauses for up to 3 months a year are available.
- All discounts for facility programs are for members only. Patrons will no longer be eligible for discounts on programs such as camps, youth sports, and swimming lessons, effective the date of cancellation.

**Reason for Cancellation:** \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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## Staff Use Only

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Initial and date each box as action is taken

\_\_\_\_\_ Date Received \_\_\_\_\_ Auto-billing Off \_\_\_\_\_ Date Completed

Notes: \_\_\_\_\_

